

STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CONSUMER AFFAIRS

**State Board of Examiners of Heating, Ventilating, Air Conditioning and Refrigeration (HVACR)  
Contractors**

**Meeting# 36 - Public Meeting Agenda**

**April 5, 2016      9:00 A.M.      SUSSEX ROOM**

124 Halsey Street, Newark, NJ 07101

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. ON-LINE LICENSING APPLICATIONS UPDATE** As of March 21, 2016

Licensed Master HVACR Contractors by Grandfathering: 19HC00791900

Application Review: 12,419- Total applicants by grandfathering

Total applicants in Deficiency Cue: 1,029 - These applicants have been notified by a deficiency letter that documents are required:

( - 668) Active in Criminal History Review – Also have been notified =361 applicants remaining in deficiency cue.

2,161 Active in Post Board Review/ Waiting on Bonds, license fees and processing.

Licensed Master HVACR Contractors BY EXAM: 137(61 Denied) (4 Approved)

Reciprocity Applicants: 136- Pending Board Review with Regulatory Analyst

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**4. APPROVAL OF THE MARCH 1, 2015 MINUTES**

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**5. ELECTIONS- 2016**

**Sample election format - Board of Master HVACR Contractors**

**6. CONTINUING EDUCATION****WELCOMING CONTINUING EDUCATION SPONSORS**

All Licensed Master HVACR Contractors are exempt from the Continuing Education (5) five hour requirement for this first biennial renewal of July 1, 2016 to June 30, 2018, according to N.J.A.C 13:32A-4.1 License Renewal; Continuing Education Requirement.

All Licensed Master HVACR Contractors must complete the (5) five hour requirement CE requirement for the following biennial renewal:

**July 1, 2018 to June 30, 2020**

This requirement must be met before the next renewal date of July 1, 2018.

To assist Master HVACR Contractors with meeting the (5) hour Continuing Education requirement, the Board will approve CE Sponsors and courses and post that information at the HVACR website, once available.

The following individuals have submitted their requests and resumes for consideration to teach HVACR continuing education:

- A.** Donald M. Jones, Master HVACR Contractor #19HC00023500  
CE SPONSOR REQUEST
- B.** Jeffrey Berger, Licensed Master Plumber #36BI001302500  
Master HVACR Contractor #19HC00199500  
**Training Coordinator**  
**UA Local 322 Plumbers & Pipefitters**  
CE SPONSOR REQUEST
- C.** Jeffrey Giesberg, Master HVACR Contractor Applicant # 1871348  
CE SPONSOR REQUEST
- D.** Garrett R. Pepe, Master HVACR Contractor #19HC00121200  
Licensed Master Plumber #36BI001574100  
New Jersey Plumbing Inspector HHS License #5922  
New Jersey Continuing Education Instructor #94  
CE SPONSOR REQUEST

**E. Peter Hammer, Master HVACR Contractor #36BI001676600**

**Plumbing Sub Code Official  
Plumbing Inspector ICS and HHS #8131  
Building Inspector RCS  
Construction Official**

**F. Paul J. Leonardi, Master HVACR Contractor #19HC00409300**

**HVACR Instructor- Camden County College**

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**INQUIRIES**

**7. CORRESPONDENCE- February 23, 2016 – Office of the Attorney General (OAG) referral**

Mr. Dan O' Brien – Dissatisfied with change in the Uniform Construction Code (UCC) that has taken away his rights to install natural gas pipe for generators. The State is allowing only HVACR contractors and plumbing contractors to run gas pipe

**8. CORRESPONDENCE – February 22, 2016– Office of the Attorney General (OAG) referral**

Inquiry on behalf of constituent Mrs. Milcheck regarding whether a landlord, who is unlicensed, can make HVAC repairs to a home he owns but currently rents

**9. CORRESPONDENCE – FROM CONSUMER AFFAIRS- Home IMPROVEMENT  
MARCH 7, 2016**

RE: John P. Martin  
Licensed Master HVACR Contractor # 19HC00591200 - **Active**

State of New Jersey, Department of Law and Public Safety  
Division of Consumer Affairs - Docket No: 15-052

In the matter of John P. Martin HVAC-R, LLC  
As a Home Improvement Contractor in the State of New Jersey

**Administrative Action – Final Order of Revocation  
of Registration**

Filed February 26, 2016- Division of Consumer Affairs

10. ROBERT CAMPANELLI – ETHICS OFFICER -11:30am  
ETHICS MODULE
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